

# **CITY OF TRAVERSE CITY**

## **Minutes**

### **Traverse City Arts Commission**

**July 24, 2015**

A Regular Meeting for the Traverse City Arts Commission was called to order at the Second Floor Conference Room, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:05 p.m.

The following were present, constituting a quorum: Mary Gillett, Janice Warren, Rick Korndorfer, Mayor Michael Estes, Christie Minervini.

The follow staff were present: Benjamin Marentette and Stevie Murray.

The following were absent: John Gessner, Deb Lake and Metta Lansdale.

Various announcements were given.

1. First item being, "Consideration of approving minutes from the Regular Meeting of June 26, 2015."

It was moved by Warren, seconded by Korndorfer, to approve minutes from the Regular Meeting of June 24, 2015.

AIF/MC

2. Next item being, "Consideration of the future meeting schedule of the Arts Commission beginning September 2015."

It was moved by Minervini, seconded by Estes, that the future meeting schedule of the Arts Commission beginning September 2015 would be the third Wednesday of every month at 3:00pm.

AIF/MC

3. Next item being, "Clarification and discussion regarding the Arts Commission scope of work."

General discussion took place to clarify the scope of duties of the Arts Commission as detailed by City Clerk Benjamin Marentette.

4. Next item being, "Discussion regarding public input sessions, roll-out timelines and process."

General discussion took place to regarding public input session by identifying possible groups to use for promotion, social media outlets, a timeline for roll-out and general procedure for outreach by Arts Commission members.

5. Next item being, “Consideration for approval of funding and contractual services for professional photography and graphic design service required for production of the Master Plan.”

It was moved by Estes, seconded by Korndorfer to fund and contract services in the amount of \$1,500 to Michael Poehlman Photography for photography services and \$2,000 to Gabriel Augustine for graphic design work in the production of the Master Plan document.

AIF/MC

6. Next item being, “Review of the revised draft of the Arts Commission Master Plan.”

General discussion took place regarding the second revised draft of the Master Plan document and its approval to be placed in front for public comment. Another update will be discussed at the next regularly scheduled meeting.

7. Next item being “Public Comment.”

None.

There being no objection, Chair Mary Gillett declared the meeting adjourned at 3:55 p.m.

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Stevie Murray, Designated Secretary

Next meeting: August 21, 2015 at 3:00 p.m.

All meetings are held in the 2<sup>nd</sup> Floor Conference Room of the Governmental Center unless otherwise stated.